

MENTORING ACTION PLAN

Name:

Employer:

Position:

What is your overall objective for the mentoring relationship?

What are your sub-goals you would like to address during mentoring sessions to help achieve this goal?

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Who would you like to be your mentor?

Why would you like this person to be your mentor?

When is the best time for you to meet?

MENTORING ACTION PLAN

Name: Applicant A

Employer: Sarnia Bank

Position: Investment Manager

What is your overall objective for the mentoring relationship?

To obtain guidance on how to establish a better work/life balance

What are your sub-goals you would like to address during mentoring sessions to help achieve this goal?

- 1 Prioritize which tasks and activities done at, or for work are providing the most value for my employer and myself.
- 2 Identify tasks and activities done at or for work which are providing little if any value for my employer or myself.
- 3 Review and discuss personal and community activities to determine which are energizing me, and which are demotivating me.
- 4 Decide which activities in my life should be reduced or removed to become more balanced.
- 5 Consider which opportunities exist in the community which will help me to feel more balanced.

Who would you like to be your mentor?

Mentor A

Why would you like this person to be your mentor?

I have heard Mentor A speak about work/life balance in the past. They are a very busy person who has shown an ability to achieve great results in their career, while still finding time for the other important things in their life.

When is the best time for you to meet?

Lunch time

MENTORING ACTION PLAN

Name: Applicant B

Employer: Accounting Firm

Position: Manager

What is your overall objective for the mentoring relationship?

To obtain guidance on how to bring a successful local event to other communities

What are your sub-goals you would like to address during mentoring sessions to help achieve this goal?

- 1 Identify and create key materials that other communities would require to replicate the event.
- 2 Determine how the event meets a key need for other organizations in different communities, and how this could be conveyed.
- 3 Discuss past weaknesses for the event, risks that new communities would pose, and how these might be overcome.
- 4 Consider different key organizations located in many communities, and how they could be successfully brought on board with the project.
- 5 Debate what support structure will be required for the event to be sustainable and consistent in each community.

Who would you like to be your mentor?

Mentor B

Why would you like this person to be your mentor?

Mentor B has incredible communication skills and has worked with a large number of different organizations in the past. I think they would be an excellent sounding board to bounce my ideas off of, and to get their input on how to move this project forward.

When is the best time for you to meet?

In the evenings except for Wednesdays